

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 16th DAY OF JULY, 2019**

On the 16<sup>th</sup> day of July, 2019 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	City Attorney
Jason Arnold	Assistant to the City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
David Thomas	Police Chief
Duane Freeman	Interim Fire Chief
Belinda Melancon	Finance Director
Dorothy Wilson	Asst. Director Planning & Zoning
Kevin Gee	Engineering Services Director
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water & Sewer Director
Kent Havard	Solid Waste Director
Gordon Henley	Ellen Trout Zoo Director
Bob Samford	Economic Development Director

being present; and

Mark Hicks Mayor Pro Tem

being absent when the following business was transacted.

1. The meeting was opened with prayer by Pastor Mark Wilke, Carpenter's Way Baptist Church.
2. Mayor Bob F. Brown welcomed visitors present.
3. **MINUTES OF THE ANNUAL COUNCIL BUDGET RETREAT OF JUNE 13, 2019 AND THE REGULAR CITY COUNCIL MEETING HELD JUNE 18, 2019 – APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

4. **SECOND READING OF AN ORDINANCE PROVIDING FOR THE CLOSURE AND CONVEYANCE OF AN UNDEVELOPED ALLEY NEAR SOUTH GARVAN STREET IN THE NESBERT ADDITION– APPROVED**

City Manager Wright stated that it was the Second Reading of an Ordinance providing for the sale of an undeveloped surplus alley located near South Garvan Street providing for the City Manager to convey the City's interest to the abutting property.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

5. **SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2018-2019 OPERATING BUDGET (BUDGET AMENDMENT NO. 22) APPROPRIATING THE FUNDING IN AN AMOUNT UP TO \$2,000 FROM THE TEXAS OFFICE OF ATTORNEY GENERAL INTERNET CRIMES AGAINST CHILDREN (OAG ICAC) DIVISION FOR THE LUFKIN POLICE DEPARTMENT COMPUTER FORENSICS LAB - APPROVED**

City Manager Wright concluded that Staff recommended City Council approve on Second Reading an Ordinance authorizing an amendment to the 2018-2019 Operating Budget (Budget Amendment No. 22) appropriating the funding in an amount up to \$2,000 from the Texas Office of Attorney General Internet Crimes Against Children (OAG ICAC) Division for the Lufkin Police Department Computer Forensics Lab.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

6. **PRESENTATION OF THE 2018 ANNUAL FINANCIAL REPORT – APPROVED**

City Manager Wright stated that Richard Rudel with Alexander, Langford & Hiers would present the 2018 Comprehensive Annual Financial Report. Mr. Rudel highlighted the report and stated he would be glad to answer any questions.

Councilmember Lynn Torres moved to approve the report as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO “COMMERCIAL” WITH A FUTURE LAND USE MAP CHANGE TO “FLEX OFFICE/WAREHOUSE” ON PROPERTY ADDRESSED AS 2604 MARTIN LUTHER KING, JR. DRIVE – APPROVED**

City Manager Wright highlighted the location of the property on the corresponding map. City Manager Wright stated that the owner, the Angelina County Citizens Chamber of Commerce Inc., and applicant, Joe Douglas have requested a zone change to “Commercial” and Future Land Use change to “Flex Office/Warehouse” to use the subject property at 2604 Martin Luther King Jr. Drive for a proposed 4,500 square foot office. City Manager Wright furthered that the office space would house the Angelina County Citizens Chamber of Commerce Inc. City Manager Wright noted the current zoning for the surrounding properties. City Manager Wright stated that the subject property was currently vacant, wooded land. City Manager Wright furthered that the subject property was in a convenient location with access to North Lufkin residents. City Manager Wright stated that the proposed zone change would allow the Angelina County Citizens Chamber of Commerce to build their first office location and would give their organization a true “home” to operate from where they could better assist North Lufkin residents. City Manager Wright furthered that the request was unanimously approved during the Planning and Zoning Commission meeting of July 8<sup>th</sup>, 2019.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning to “Commercial” and the Future Land Use map designation to “Flex Office/Warehouse” on property addressed as 2604 Martin Luther King Jr. Drive.

Mayor Brown opened the Public Hearing at 5:10 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

8. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE**

**ZONING TO “COMMERCIAL” ON PROPERTY ADDRESSED AS 2407 AND 2411 EAST DENMAN AVENUE - APPROVED**

City Manager Wright highlighted the location of the proposed zone change on the corresponding maps. City Manager Wright stated that the owner, Robert Slack, had requested a zone change to “Commercial” on a portion of his property located at 2407 and 2411 East Denman Avenue. City Manager Wright furthered that the request had been made in order to clarify the zoning on the parcels as they were currently “split zoned”, with a portion zoned “Commercial” and the remainder being zoned “Residential Large Single Family Dwelling.” City Manager Wright stated that the area of Mr. Slack’s properties between East Denman Avenue (fronting East Denman Avenue) and the subject property for the proposed zone change are already zoned “Commercial” for 473’ from their southern property line. City Manager Wright explained that Mr. Slack desired to change the zoning on the 318’ by 27’ segment of the subject property in order to sell the front portion of his property jointly with the neighboring property to the southeast owned by Mr. Karol Green as one consistent “Commercial” zone. City Manager Wright furthered that the requested zone change would make the northern boundaries of the three lots even, as requested by the prospective buyer. City Manager Wright described the current zoning for the adjoining properties. City Manager Wright stated that the request was unanimously approved during the July 8<sup>th</sup> Planning and Zoning Commission meeting.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning to “Commercial” on property addressed as 2407 and 2411 East Denman Avenue.

Mayor Brown opened the Public Hearing at 5:13 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

**9. PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO “COMMERCIAL” AND “LIGHT MANUFACTURING” WITH A FUTURE LAND USE MAP CHANGE TO “COMMERCIAL” AND “INDUSTRIAL” ON PROPERTY ADDRESSED AS 1624 SAYERS STREET – APPROVED**

City Manager Wright highlighted the location of the subject property on the corresponding maps. City Manager Wright stated that the applicant, Dr. Patricia McKenzie of Impact Lufkin, had requested a zone change to “Commercial” and “Light Manufacturing.” City Manager Wright furthered that a Future Land Use change to Commercial and Industrial is also included in order to develop the subject property at 1624 Sayers Street. City Manager Wright described the current zoning for properties surrounding the subject property. City Manager Wright stated that the subject property is currently a vacant golf course with some unused golf club facilities, paved parking, and a driveway. City Manager Wright furthered that the property is surrounded on all sides by a mix of uses, including apartments, businesses, two public schools, industrial uses, and single-family dwellings. City Manager Wright stated that the request was unanimously approved during the July 8<sup>th</sup> Planning and Zoning Commission meeting.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning to “Commercial” and “Light Manufacturing” and a Future Land Use map change to “Commercial and “Industrial” on property addressed as 1624 Sayers Street.

Mayor Brown opened the Public Hearing at 5:16 p.m. Dr. Patricia McKenzie, Vice President of Impact Lufkin, came forward to speak in support of the planned re-zoning. Dr. McKenzie presented the preliminary Master Plan for the redevelopment of the subject property to City Council. There being no one else that wished to speak, Mayor Brown closed the Public Hearing at 5:20 p.m. and moved to comments from the City Council.

Councilmember Robert Shankle recused himself from voting. Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

**10. RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A POWER OF ATTORNEY REQUIRED FOR THE IMPORTATION OF ANTI-VENOM FOR THE ELLEN TROUT ZOO – APPROVED**

City Manager Wright stated that for the first time, U.S. Customs had held up delivery of anti-venom for the Ellen Trout Zoo because the price was in excess of \$2,500. City Manager Wright furthered that U.S. Customs required a broker to clear the anti-venom, which in turn required a Power of Attorney. City Manager Wright explained that the Resolution would authorize the Power of Attorney necessary to clear the anti-venom through U.S. Customs.

City Manager Wright concluded that Staff recommended City Council approve a Resolution authorizing Power of Attorney in order to clear the anti-venom through U.S. Customs.

Councilmember Robert Shankle moved to approve the Resolution as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

**11. AWARD OF BID IN THE AMOUNT OF \$196,675 TO LAYNE CHRISTENSEN COMPANY FOR THE REHABILITATION OF WATER WELL NO. 3 – APPROVED**

City Manager Wright stated that Staff had recently received bids for the rehabilitation of Water Well No. 3 which included the installation of a new stainless steel submersible motor and pump. City Manager Wright furthered that the existing pump column would be reused and the budget for the project was \$242,000. City Manager Wright stated that the amount of the bid from Layne Christensen Company was in the amount of \$196,675 which was below the budgeted amount.

City Manager Wright concluded Staff recommended City Council award a bid in the amount of \$196,675 to Layne Christensen Company for the rehabilitation of Water Well No. 3.

Councilmember Rocky Thigpen moved to approve the award of bid as presented. Councilmember Robert Shankle seconded the motion and unanimous vote to approve was recorded.

**12. APPOINTMENTS TO LUFKIN CONVENTION & VISITORS BUREAU BOARD – APPROVED**

City Manager Wright stated that Board Member Phillip Harbuck had resigned from the Lufkin Convention and Visitors Bureaus Board due to relocation. City Manager Wright furthered that applications had been submitted by Andrew Harbuck (Furniture Fetish/Standpipe Coffee) and Kendall Gay (Director, Texas Forestry Museum).

City Manager Wright concluded that Staff recommended City Council consider approval of one of the applicants for appointment to the Lufkin Convention and Visitors Bureau Board.

Councilmember Guessippina Bonner moved to approve the appointment of Andrew Harbuck to the Lufkin Convention and Visitors Bureau Board. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

**13. APPOINTMENT TO KURTH MEMORIAL LIBRARY BOARD – APPROVED**

City Manager Wright stated that the Kurth Memorial Library Board had requested to appoint Bruce Green to fill the vacancy due to Board Member Linda Smelley's term expiring.

City Manager Wright concluded that Staff recommended City Council approve the appointment of Bruce Green to the Kurth Memorial Library Board.

Councilmember Robert Shankle moved to approve the appointment of Bruce Green to the Kurth Memorial Library Board. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

**14. PRESENTATION OF CITY OF LUFKIN FINANCE COMMITTEE REPORT**

Finance Director Belinda Melancon updated City Council on the City of Lufkin Quarterly Finance Committee Report.

**15. CITY MANAGER REPORT**

City Manager Wright reviewed the Financial Status Report and General Fund Revenues. City Manager Wright offered to answer any questions. There were none.

**16. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF**

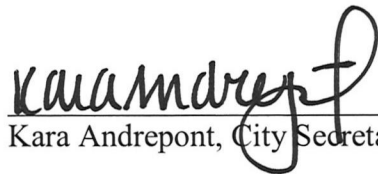
City Manager Wright highlighted events and upcoming meetings on the Calendar.

17. There being no further business for consideration, the meeting adjourned at 5:30 p.m.



  
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Bob F. Brown, Mayor

ATTEST:

  
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Kara Andrepont, City Secretary